



SPECIAL ORDER

SPECIAL ORDER 2015.15

Personnel Changes

EMERGENCY SERVICES BUREAU

Issue Date: March 20, 2015

Expiration Date:

1 OVERVIEW

2 The current supervisor of each transferred person shall prepare and deliver a mid-cycle performance
3 evaluation, and then forward it to the new supervisor. Battalion Chiefs shall coordinate the transfer of
4 pertinent employee documentation and information.

5 DEFINITIONS

Abbreviations:

A	A Shift	TBA	To Be Announced	(A)	Acting Position
B	B Shift	En	Engine	ESB	Emergency Services
C	C Shift	Tr	Truck/Tower	BOSH	Occup Safety & Health
D	Day Work Schedule	Tn	Tanker	ASB	Admin Services
B1	Battalion 1	Ai	Aide	LOG	Logistics
B2	Battalion 2	Fl	Float	OFM	Office of Fire Marshal
MHO	Mandatory Hold Over	Mdo	MDO	OFC	Office of Fire Chief
NA	Not Applicable	Sa	Safety Officer	E&T	Education & Training
NC	No Change	Bc	Battalion Chief	OEM	Emergency Management

6 TOPIC DETAILS

7 The following Acting position changes and detail assignments will take effect Monday March 23, 2015:

Name	Rank	From	TO	RANK	Kelly	MHO	Unit ID
Stockton, Shannon	FF/P	B-05-En	B-05-En	A/LT	NC	NC	NA

8 FORMS/ATTACHMENTS/REFERENCES

9 Approved:

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13 Fire Chief John S. Butler
14 Office of the Fire Chief



Howard County Department of Fire and Rescue Services
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Author:

A handwritten signature in black ink, appearing to read "Gordon Wallace".

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Acting Assistant Chief Gordon Wallace
Emergency Services Bureau