



SPECIAL ORDER

SPECIAL ORDER 2014.16

Occupational Safety and Health Committee Selection

Occupational Safety and Health

Issue Date: 4/30/2014

Expiration Date: When General Order 150.05, Safety Committee is revised.

OVERVIEW

To conduct research, study and review matters pertaining to safety and occupational health within the Howard County Department of Fire and Rescue Services (Department), the Department shall establish, and maintain, a Health and Safety Committee.

GENERAL

See the attached memo from Deputy Chief Allen in regards to the selection process for the Health and Safety Committee.

Interested members must submit their interest through the Chain-of-Command to Assistant Chief Joanne Rund by May 17, 2014.

ATTACHMENT

Attachment A - Occupational Safety and Health Committee Selection

Approved:



Joanne Rund
Assistant Chief Bureau of Safety & Health



HOWARD COUNTY DEPARTMENT OF FIRE AND RESCUE SERVICES

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410-313-6000

WILLIAM F. GODDARD, III, FIRE/EMS CHIEF

KEN ULMAN, COUNTY EXECUTIVE

Internal Memorandum

TO: All HCDFRS Personnel

FROM: Stephen E. Allen, Sr. *S. E. Allen*
Deputy Chief, Support Services

DATE: April 28, 2014

SUBJECT: Occupational Health and Safety Committee Selection

It is with great pride that I announce the formation of the Department's Occupational Health and Safety Committee (OSHC). This committee is recommended in both the newly completed Bureau of Occupational Safety and Health's (BOSH) Strategic Plan and NFPA 1500 standard.

This OSHC shall serve as the advisory group to the Chief of Department and to the Bureau of Occupational Safety and Health's Assistant Chief.

BOSH is looking for submissions from the following groups:

- Field Safety Officers
- Medical Directors representatives
- Management representatives
- Labor representatives
- Volunteer representatives
- Civilian representatives
- Bureau representatives

Each organization is requested to submit the names of possible committee members to the Bureau of Occupational Safety and Health's Assistant Chief for selection and recommendation to the Chief of Department.

The submissions must be received by BOSH no later than May 17, 2014, and the selections will be reviewed and submitted to the Chief of Department, for final approval by June 1, 2014.

The purpose of this committee shall be to conduct research, study and review matters pertaining to occupational safety and health issues within all areas of the Department and to make program suggestions and recommendations to the Chief of Department.

After the selection process is completed and the personnel approved, OSHC will meet and be tasked with the following:

- Establish the rules and procedures of the committee
- Develop goals and objectives
- Develop a meeting schedule
- Conduct a OSHC internal needs assessment