

**DEPARTMENT OF FIRE AND RESCUE SERVICES**

	<h1 style="margin:0;">SPECIAL ORDER</h1> <h2 style="margin:0;">2013.011</h2>	
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Originating From <b>Office of the Fire Chief</b>	Issue Date <b>04-25-2013</b>	Expiration Date <b>N/A</b>	Attachments <b>N/A</b>
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**SUBJECT: Personnel Changes**  
**APPLICABILITY: All Personnel**

1. The following promotion is effective Monday, May 06, 2013 at 0700hrs:

NAME	RANK	FROM	RANK	TO	KELLY	MHO	UNIT ID
Ferguson, Robert	Lt	OFM	Cap	OFM (N/C)	N/A	N/A	N/C

2. The following acting position ENDS effective Monday, May 06, 2013 at 0700hrs:

NAME	RANK	FROM	RANK	TO	KELLY	MHO	UNIT ID
LePore, Patrick	A/Cap	B-03-En	Lt	B-13-En	N/A	N/A	N/A

3. The following acting positions remain in effect (no changes):

NAME	RANK	FROM	RANK	TO	KELLY	MHO	UNIT ID
Cugle, Kenneth	FF	C-05-En	A/Lt	C-B1-Float	N/A	N/A	N/A
Pickett, Brian	Lt	B-B1-Float	A/Cap	B-07-En	N/A	N/A	N/A
Morrison, Shawn	FF	B-02-Tr	A/HVO	B-08-En	N/C	N/C	N/A

4. The following acting position remains in effect with the following CHANGE effective Monday, May 06, 2013 at 0700hrs:

NAME	RANK	FROM	RANK	TO	KELLY	MHO	UNIT ID
Hobbs, Graham	A/Lt	B-13-En	A/Lt	B-B2-Float	N/A	N/A	N/A

5. The following transfer is effective Monday, May 06, 2013 at 0700hrs:

NAME	RANK	FROM	RANK	TO	KELLY	MHO	UNIT ID
Wiseman, Robert	Cap	B-B1-Float	Cap	B-03-En	B.5	B5.1	N/A

6. The following acting position is effective Monday, May 06, 2013, 0700 hours, and concludes on Monday, July, 15, 2013, 0700 hours.

NAME	RANK	FROM	RANK	TO	KELLY	MHO	UNIT ID
Matthews, Craig	FF	OFM – CED	A/Lt	OFM- CED	C.6	N/A	FM 213

7. The current supervisor of each transferred person shall prepare an in-progress evaluation and forward it to the new supervisor. Battalion Chiefs shall coordinate the transfer of pertinent employee documentation and information.

**ABBREVIATIONS:**

A = A Shift, B = B Shift, C = C Shift, D = Day Work Schedule, B1 = Battalion 1, B2 = Battalion 2, MHO = Mandatory Hold Over N/A = not applicable, N/C = no change, TBA = to be announced, En = Engine

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Approved:

*John S. Butler*

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John S. Butler  
Deputy Fire Chief