



SPECIAL ORDER

INFORMATIONAL BULLETIN 2016.08

Accessing Commercial Structure Preplans

EMERGENCY SERVICES BUREAU

Issue Date: July 25, 2016
 Expiration Date: N/A
 Applicability: All Field Operational Personnel

MESSAGE

The Howard County Department of Fire and Rescue Services (Department) preplans are now available via the CAD page, accessible from the Sizeup page. The plans have been condensed into a single PDF file, and are organized by box area. Looking at the CAD page, there is a new column that lists the box area of an Incident (Figure 1). If there are plans available for a building within that box area, it will turn blue and become a clickable link. Note that just because there are plans available within the box area, this does not mean that the specific Incident address has an existing plan. In this example, A75 and E71 have been dispatched to 6336 Cedar Lane for a medical call. The box area is 0708 and is a blue hyperlink, meaning there are preplans available within that box area.

F16018969	1616235	06/20/2016 08:41:44	MEDICAL - BLS-COLD(Alpha)	2115 GANTON GREEN A85 E82	0812
F16018970	1616236	06/20/2016 08:42:17	MEDICAL - BLS-HOT()	5328 ELIOTS OAK RD A76	0710
F16018971	1616237	06/20/2016 08:50:00	MEDICAL - ALSA-HOT(Charlie)	6336 CEDAR LN A75 E71	0708
F16018972	1616239	06/20/2016 09:23:41	MEDICAL - TASER()	9920 WASHINGTON BLVD A65 RE6	0607

Figure 1

Once the box area is clicked, the following screen is opened in an internet browser (Figure 2):

hwdfireweb01 - /cad/preplans/0708/

[\[To Parent Directory\]](#)

6/2/2016 11:36 AM	26323	Cedar Lane 6336.pdf
6/2/2016 11:38 AM	121707	Harriet Tubman Ln. 8045.pdf
6/1/2016 2:43 PM	270677	Harriet Tubman Ln. 8045.pdf
6/1/2016 2:45 PM	515501	Harriet Tubman Ln. 8070.pdf

Figure 2

All available pre plans are listed, to access simply click the address. Note that the street names are listed before the address names.



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The full preplan is now displayed (Figure 3).



Pre-Fire Survey	
5. Special Features -Utilities shut off in basement -300 Occupants -Hydrant 50' from connection	1. Occ. Name: <input checked="" type="checkbox"/> HARMONY HALL 7.
	2. Address: <input checked="" type="checkbox"/> 6336 CEDAR LANE 
	3. Occ Type: <input checked="" type="checkbox"/> ASSISTED LIVING
	4. Cross St: <input checked="" type="checkbox"/> FREETOWN ROAD 8. Map # <input checked="" type="checkbox"/> 15 C-9
6. Contact #	9.
<div style="display: flex; justify-content: space-between;"> <div style="width: 30%;"> <p>BASEMENT</p> <p>#3 & #4 Elevator Room</p> <p>ELV</p> <p>Maintenance</p> <p>Storage</p> </div> <div style="width: 30%;"> <p>Physical Therapy</p> <p>Office</p> <p>Bathroom</p> <p>Kitchen</p> </div> <div style="width: 30%; text-align: center;">  </div> </div>	

Figure 3

If while accessing preplans any discrepancies or needed changes are noted, personnel may submit a PDF file with updated information to preplans@howardcountymd.gov. Further preplan information will be forthcoming in a future Department General Order.