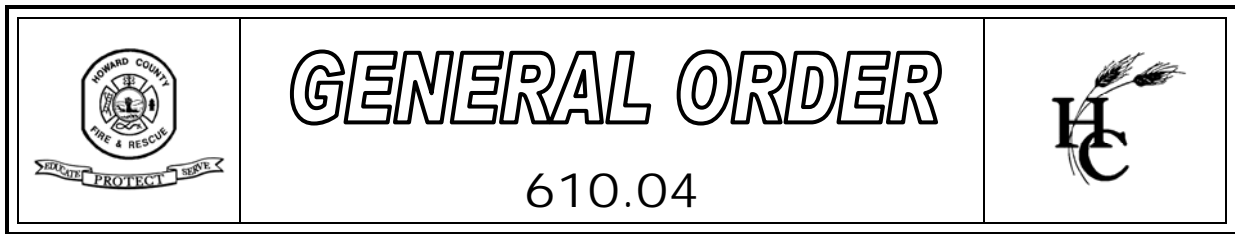


DEPARTMENT OF FIRE AND RESCUE SERVICES



Originating From	Issue Date	Revision Date	Attachments
Fire Marshal	4/01/1995	1/5/2009	N/A

SUBJECT: Street Festivals, Carnivals, Fairs and Outdoor Events

APPLICABILITY: All personnel/General Public

POLICY:

In accordance with the Fire Prevention Code for Howard County, NFPA 1 Section 10.15 and 50.1.5, the Howard County Department of Fire and Rescue Services, Fire Marshal's Section, shall develop and administer policy and procedures for fairs, festivals, carnivals and outdoor events operating in Howard County.

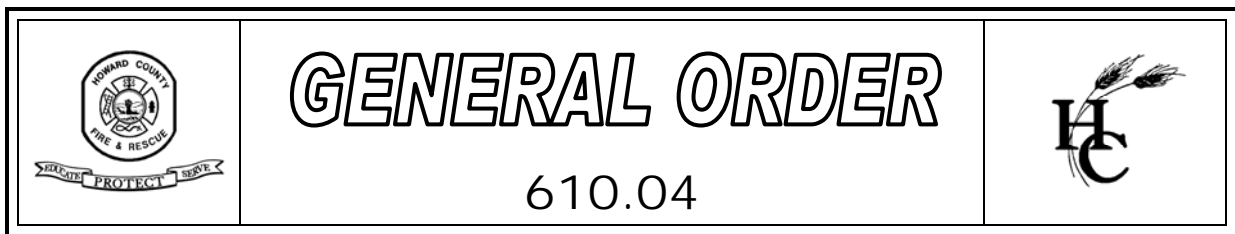
1 GENERAL

- 1.1 A copy of the field drawing shall be submitted to the Fire Marshal's Section no less than three days prior to the start of the event.
- 1.2 The event director shall have on site, an approved field drawing, for review by representatives of the Fire Marshal's Section visiting the site.
- 1.3 The event director shall obtain any required permits (Dept. Inspection License Permits, Police Dept., Health Dept., etc.) and have them on site or displayed as mandated.
- 1.4 The Fire Marshal may require trained crowd managers for the event.
- 1.5 Permits and approvals are required for any pyrotechnics or fireworks displays.

2 ACCESS

- 2.1 A 12 foot minimum width fire lane shall be maintained in the area used for the event.
 - 2.1.1 Access must be maintained for emergency vehicles to any buildings or structures.
- 2.2 Fire hydrants, fire department connections and fire protection devices shall be clear of obstructions within a radius of 15 feet.
- 2.3 All stands erected on a public street shall be constructed and placed so as to be in the curb lane on one side of the street only.

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2.4 Vehicle parking shall be restricted in the immediate event area.

2.4.1 Exception: For loading or unloading of supplies.

3 COOKING OPERATIONS

3.1 Cooking equipment that is installed in fixed, mobile or temporary concessions, such as trucks, buses, trailers, pavilions, tents or any form of roof enclosures, shall comply with the requirements in NFPA 96.

3.2 All cooking equipment shall have adequate clearance from tents, stands, and combustibles.

4 STANDS, BOOTHS, VENDING CARTS

4.1 All vending booths, stands, carts, or other structures or equipment shall be erected and ready for inspection by the fire service two hours prior to event opening to the general public and shall conform to these regulations.

4.2 Stages, booths, stands, or vending carts for these events should be restricted from major access streets. Access routes to events shall be kept clear for emergency vehicles. Temporary structures should be erected in parking lots, on fields, or park land when possible.

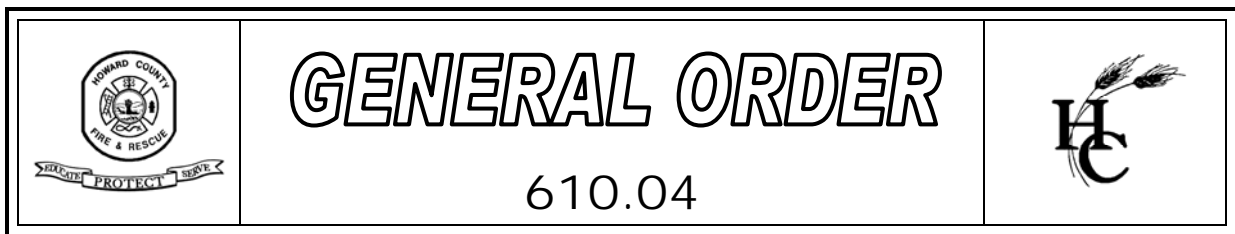
4.3 All stands shall be constructed in a manner that will allow vending to the street side or front only. There shall be no vending from the rear or sides of the stands without prior approval.

4.4 No stage, booth, stand, or vending cart shall be constructed or placed within 5 feet of a cross or connecting street or alley; nor shall they impede or obstruct the egress from any building.

4.5 All vendors are required to have fire extinguishers of sufficient size and type for the hazard involved. The extinguishers shall be at least a 2A 10BC rating, or a type suitable for the hazard involved. A larger extinguisher (20BC rating) may be required for liquid petroleum (LP) gas cooking and/or deep fryer cooking. The fire extinguishers shall be displayed in a manner as required by the Fire Marshal.

4.6 All electrical devices, wiring, generators, electrical hookups for all pre-manufactured carts/trailers, booths, stands, stages, and other structures shall be permitted, inspected and approved by a Howard County Electrical Inspector prior to use.

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5 TENTS AND CANOPIES

- 5.1 All canopy and tent material shall comply with the flame resistance requirements found in Section 25 of NFPA 1 and the Howard County Fire & Rescue policy on tents.
- 5.2 All canopies and tents shall comply with requirements in NFPA 1 Section 25 and the Howard County Tent and Candle/Open Flame policy.

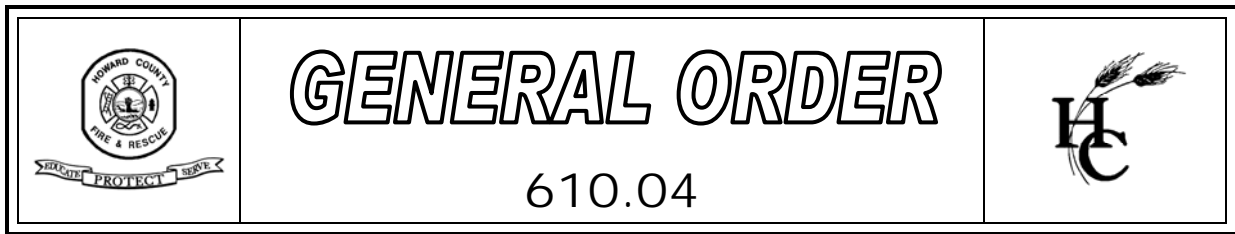
6 LP GAS FUEL REQUIREMENTS

- 6.1 Propane shall be limited to one 20-pound cylinder per appliance for residential type cooking devices, 60 lbs. for appliances rated at 80,000 BTU/hr. and 120 lbs. for appliances rated above 80,000 BTU/hr.
- 6.2 Cylinders in storage shall be located to minimize exposure to excessive temperature, physical damage, or tampering. The Fire Marshal's Section will approve the location for spare cylinder storage.
- 6.3 Cylinders shall be in good physical condition and shall have a valid hydrostatic date stamp.
- 6.4 Cylinders shall be secured in the upright position with an acceptable method that prevents the tank from tipping over.
- 6.5 Cylinders shall be protected from vehicle traffic.
- 6.6 Cylinders shall be located at least 5 feet from any doorway or opening (10 feet if only one means of egress), cooking or heating equipment or any open flame device.

7 Heating/AC

- 7.1 Only devices with a certification from an approved testing agency shall be used.
- 7.2 Electric heating units shall have approval for the locations the unit is being used inside and the type of unit.
- 7.3 Fuel fired devices shall be located on the exterior and air ducted inside.
- 7.4 Propane cylinders must be located not less than 5 feet from any opening.

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7.4.1 Tanks shall be secured in an upright position and protected from vehicle traffic.

7.5 Combustibles shall be kept clear of all heating units according to manufactures recommendations.

8 GENERATORS

8.1 During refueling of gasoline powered generators or other equipment:

8.1.1 Turn off open flame devices in the area during refueling.

8.1.2 Allow the motor to cool.

8.1.3 Refill from an approved safety vessel.

8.1.4 Wipe away any spillage on the unit.

8.1.5 Have a responsible adult present with the knowledge and ability to use a fire extinguisher, and that responsible adult having the fire extinguisher in-hand and ready to act in case of emergency.

8.2 Mobile (large) gasoline powered generators shall be fueled during the off hours.

8.3 Storage of gasoline on the site is prohibited.

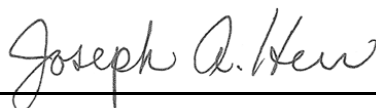
9 CONFINED AREAS

9.1 Areas for outdoor events secured by fencing or other mean require sufficient exits (gates) for the occupancy of the area confined.

9.1.1 The Fire Marshal may allow alternative measures for security of the exits (gates).

9.2 The Fire Marshal may require emergency lighting, exit signs and other safety features for the confined area.

Approved:



Joseph A. Herr
Fire Chief