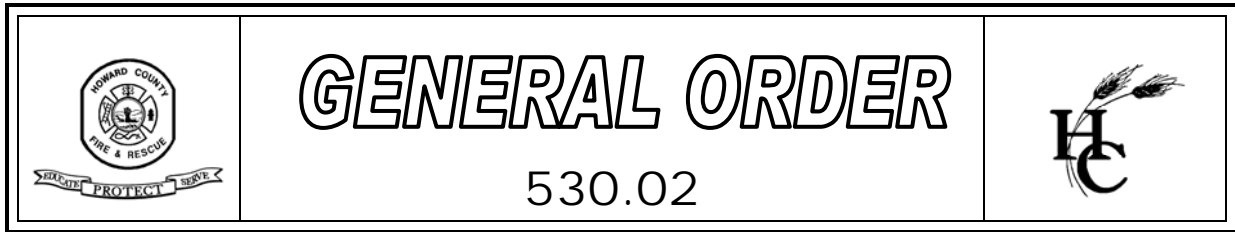


DEPARTMENT OF FIRE AND RESCUE SERVICES



Originating From	Issue Date	Revision Date	Attachments
Logistics	1/10/1985	1/5/2009	A

SUBJECT: Personal Protective Equipment

APPLICABILITY: All Personnel

POLICY:

The Howard County Department of Fire and Rescue Services (DFRS) shall provide protective equipment to departmental members as outlined in the following procedure. The DFRS shall also establish guidelines for the standardized wear, use, and quantity of issued items.

1 PERSONAL PROTECTIVE EQUIPMENT

1.1 Personal Protective Equipment (PPE) shall meet NFPA guidelines as well as require DFRS approval. Personal Protective Equipment shall consist of the following:

- 1.1.1 Helmet with face shield (NFPA approved leather helmets may be worn and are furnished at the employee's expense).
- 1.1.2 Turnout coat
- 1.1.3 Turnout pants with suspenders
- 1.1.4 Short boots (NFPA approved leather "Pro" boots may be worn and are furnished at the employee's expense).
- 1.1.5 Personal rope
- 1.1.6 Pair of safety glasses
- 1.1.7 Protective hood (nomex or PBI)
- 1.1.8 Pair of firefighting gloves
- 1.1.9 Set of hearing protection
- 1.1.10 SCBA Face piece w/bag

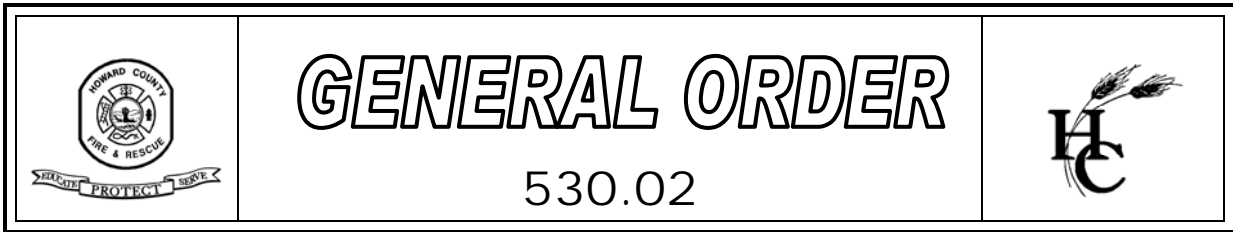
1.2 Under no circumstances shall any damaged or defective Personal Protective Equipment be worn during emergency operations or training. It is the employee's responsibility to maintain protective equipment in serviceable condition. In the event that any PPE is damaged or lost, it is the employee's responsibility to immediately report such occurrence to his/her immediate supervisor. In an effort to ensure the highest level of safety and protection, all items shall be inspected by the shift officer on an annual basis and written documentation of said inspections will be included as part of the annual employee evaluation.

1.3 Refer to Attachment A for standard issued quantities of PPE items.

2 PROTECTIVE EQUIPMENT REPLACEMENT AND ALTERATIONS

2.1 Uniform clothing, protective equipment and accessories shall be replaced, one for one, on an as needed basis. Full time, Part time, Temporary and County Volunteer personnel requiring

DEPARTMENT OF FIRE AND RESCUE SERVICES



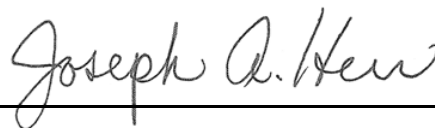
replacement of issued items may do so by completing a Quartermaster Requisition form. If a replacement is requested on a lost or damaged item, proper documentation such as Loss/Damage Report and Police report, approved by the respective Battalion Chief, must accompany requisition form... The importance of safety and protection cannot be overstated. In the event that an article of personal protective or safety equipment is believed unserviceable, immediate arrangements between the station officer and the Quartermaster should be made for the replacement of such item. Volunteer Corporations in Howard County may requisition items from the Quartermaster for their volunteer personnel. The requisitions for volunteer personnel shall be approved by the Volunteer Chief or other official authorized to approve such expenditures.

- 2.2 It is the employee's responsibility to maintain PPE items in good condition. Proper care practices as well as the securing of issued PPE items to prevent loss from damage, theft, or otherwise is a shared responsibility of employees and shift officers. The shift officer shall monitor PPE items for appropriate care and initiate appropriate action to replace worn or damaged items.

3 WEAR REQUIREMENTS



- 3.1 The wearing of department issued clothing and personal protective equipment remains the property of the DFRS and is restricted to "on-duty" activities and department "sponsored" or "sanctioned" activities and training exercises, unless approved by the individual's Section Chief or Volunteer Chief.
- 3.2 Whenever any part of the department uniform (that an individual has purchased) is worn off-duty, the individual's conduct shall be as if the individual was on-duty.
- 3.3 The proper protective equipment shall be worn appropriate to the duties at hand.

Approved:



Joseph A. Herr
Fire Chief

DEPARTMENT OF FIRE AND RESCUE SERVICES

	<h2 style="margin: 0;">GENERAL ORDER</h2> <h3 style="margin: 0;">530.02</h3>	
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Personal Protective Equipment	Attachment A
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Attachment A

PPE Item	Full Time Personnel	Part-Time/Contingent County Volunteer	DFRS Trainee
Turn Out Coat	2	1	1
Turn Out Pants	2	1	1
Suspenders (Pair)	2	1	1
Protective Hood	2	1	1
F.F. Gloves (Pair)	2	1	1
F.F. Boots (Pair)	1	1	1
Safety Glasses	1	1	1
Glass Case	1	1	1
Hearing Protection	1	1	1
Personal Rope	1	1	1
Gear Bag	1	1	1
B/A Face Piece	1	1	1
Infection Control Kit	1	1	1
*Prescription Glasses as Necessary			