



**DEPARTMENT OF FIRE AND RESCUE SERVICES**

	<h1 style="margin:0;">GENERAL ORDER</h1> <h2 style="margin:0;">200.01</h2>	
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Originating From <b>Emergency Management</b>	Issue Date <b>10/21/2002</b>	Revision Date <b>N/A</b>	Attachments <b>A</b>
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**SUBJECT:           Emergency Operations Center Access**

**APPLICABILITY: All Personnel**

1.       The following positions in the Department of Fire and Rescue, Police Department, and County Government will have access to the County’s Emergency Operations Center:

**Police (HCPD)**

- Chief of Police
- 2 Deputy Chiefs
- 7 Captains
- Communications Commander (Lieutenant)
- Special Operations Deputy Commander (Lieutenant)
- 2 Police Communications Supervisors

**Fire & Rescue (DFRS)**

- Fire Chief
- Chief Deputies
- 5 Deputy Chiefs
- Battalion Chiefs - OEM
- Captains -OEM
- 2 Fire Communications Supervisors
- Lieutenant – OEM
- P.I.O.

**County Government**

- County executive       Chief Administrative Officer
- PIO                        Health Dept. Director
- Public Works            Highways

2.       The above County Government positions are those who report to the EOC the most.

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3. If you have a justifiable reason to have twenty four hour access to the EOC you must copy and complete the attached application, and then forward the application for approval to the Director of Emergency Management.
4. DFRS and HCPD personnel that are not identified on this General Order must go through the chain of command to gain access.
5. Anyone outside of the DFRS or HCPD not identified above, that needs access during normal business hours, please contact the Office of Emergency Management (OEM) staff for approval. The OEM staff will notify either the DFRS or HCPD Supervisor to get you access. The OEM staff can be reached by calling 410-313-6030.
6. During evening or weekend hours the DFRS/HCPD Supervisor will make the decision for granting entry. The DFRS/HCPD Supervisor will document who gained entry and why, and times in and out of the EOC.

A handwritten signature in cursive script that reads "Joseph A. Herr".

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Joseph A. Herr  
Fire Chief

