



DEPARTMENT OF FIRE AND RESCUE SERVICES

	<h1>GENERAL ORDER</h1> <h2>150.05</h2>	
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Originating From	Issue Date	Revision Date	Attachments
Administration	10/18/1994	N/A	N/A

SUBJECT: Safety Committee

APPLICABILITY: All Personnel

POLICY:

To conduct research, study and review matters pertaining to safety and occupational health within the Howard County Department of Fire and Rescue Services (DFRS) and make recommendations accordingly.

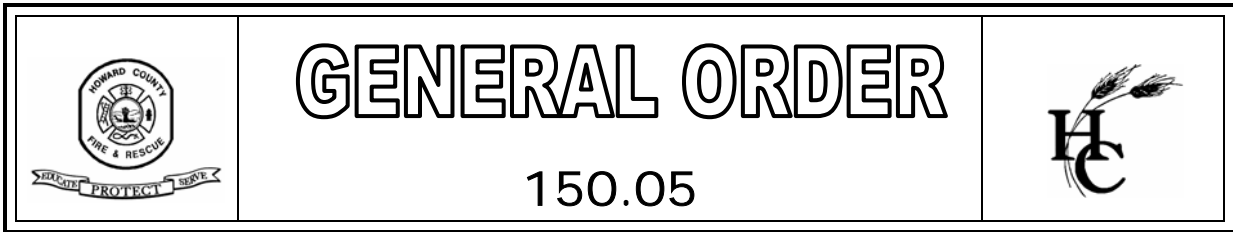
1 GENERAL

- 1.1 The Safety Committee shall serve as an advisory committee to the Fire Chief.
- 1.2 The Safety Committee is authorized to establish its own rules of procedure and schedule of meetings.
- 1.3 Regular meetings shall be scheduled on a bi-monthly basis and special meetings may be called on an "as needed" basis. The committee will determine the date, time, and location of each meeting based upon the needs of the committee members.
- 1.4 Written minutes of each meeting shall be retained and shall be made available to all members of the department. A copy of the minutes will be provided to the Chief Deputies and the Fire Chief.

2 COMPOSITION

- 2.1 The Safety Committee shall be composed of a maximum of ten (10) personnel, excluding the chairperson.
 - 2.1.1 Membership shall be derived from representatives of the following:
 - 2.1.1.1 Bureau of Operations (Fire and EMS)
 - 2.1.1.2 Bureau of Services (Training)
 - 2.1.1.3 Bureau of Fire Prevention
 - 2.1.1.4 Howard County Fire Officer's Association
 - 2.1.1.5 Local 2000
 - 2.1.1.6 Howard County Volunteer Firemen's Association
 - 2.1.1.7 Volunteer Operations

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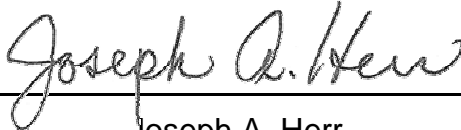
- 2.1.1.8 Phoenix Sentinels
- 2.1.1.9 At-large

2.2 The chairperson shall be selected by the Fire Chief.

3 DUTIES AND RESPONSIBILITIES

- 3.1 The Safety Committee will issue a report on an annual basis of its findings and recommendations. The report will be due at the end of each calendar year and should include pertinent data such as injury and lost time statistics based on availability.
- 3.2 Any new (other than standard inventory) device which is proposed to be purchased, and/or placed on any apparatus, shall first be reviewed by the safety committee.

Approved:



Joseph A. Herr
Fire Chief