

DEPARTMENT OF FIRE AND RESCUE SERVICES



GENERAL ORDER

100.09



Originating From	Issue Date	Revision Date	Attachments
Administration	11/27/1990	4/30/1995	N/A

SUBJECT: Live-In's and Sleep-In's

APPLICABILITY: All Personnel

POLICY:

The Howard County Department of Fire and Rescue Services shall maintain a policy to not provide residential housing in any county owned fire station. Personnel sleeping in County fire stations shall abide by the following procedure.

1 GENERAL

1.1 The Howard County Department of Fire and Rescue Services (DFRS) will not provide residential housing in any County-owned fire station.

1.1.1 The County-owned fire stations are Station 2, 7, 8, 9, 10, and 11.

1.1.2 Only under the following circumstances will County-owned fire stations function as temporary housing:

1.1.3 On-duty career personnel.

1.1.4 Volunteer personnel on stand-by time (includes duty crew).

1.1.5 Volunteer personnel sleep-ins, meeting the guidelines below.

1.2 Volunteer Sleep-Ins

1.2.1 Volunteer personnel wishing to sleep in a County-owned fire station shall contact the Station OIC prior to 1800 hours, on the day of the request, to reserve a bed.

1.2.2 Personnel shall be in the station by 2300 hours.

1.2.3 Sleep-in periods shall not exceed two consecutive evenings. There shall be a minimum 24 hour break away from all fire stations after two consecutive sleep-ins.

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- 1.2.4 Limited exceptions to 1.2.3, such as severe weather conditions, may be granted by the on duty Battalion Chief to assist with operational efficiency.

Approved:

A handwritten signature in cursive script that reads "Joseph A. Herr".

Joseph A. Herr
Fire Chief